

# Landlord/Tenant Checklist

## GENERAL CONDITION OF RENTAL UNIT AND PREMISES

Street Address \_\_\_\_\_

Unit Number \_\_\_\_\_ City \_\_\_\_\_

	Condition on Arrival	Condition on Departure	Estimated Cost of Repair/Replacement
<b>LIVING ROOM</b>			
Floors & Floor Coverings			
Drapes & Window Coverings			
Walls & Ceilings			
Light Fixtures			
Windows, Screens & Doors			
Front Door & Locks			
Smoke Detector			
Fireplace			
Other			
<b>KITCHEN</b>			
Floors & Floor Coverings			
Walls & Ceilings			
Light Fixtures			
Cabinets			
Counters			
Stove/Oven			
Refrigerator			
Dishwasher			
Garbage Disposal			
Sink & Plumbing			
Smoke Detector			
Other			
<b>DINING ROOM</b>			
Floors & Floor Covering			
Walls & Ceilings			
Light Fixtures			
Windows, Screens & Doors			
Smoke Detector			
Other			

	Condition on Arrival			Condition on Departure			Estimated Cost of Repair/Replacement
	Bath 1	Bath 2	Bath 3	Bath 1	Bath 2	Bath 3	
<b>BATHROOM(S)</b>							
Floors & Floor Coverings							
Walls & Ceilings							
Windows, Screens & Doors							
Light Fixtures							
Bathtub/Shower							
Sink & Counters							
Toilet							
Other							
Other							
<b>BEDROOM(S)</b>	<b>Bdrm 1</b>	<b>Bdrm 2</b>	<b>Bdrm 3</b>	<b>Bdrm 1</b>	<b>Bdrm 2</b>	<b>Bdrm 3</b>	
Floors & Floor Coverings							
Windows, Screens & Doors							
Walls & Ceilings							
Light Fixtures							
Smoke Detector							
Other							
Other							
Other							
<b>OTHER AREAS</b>							
Heating System							
Air Conditioning							
Lawn/Garden							
Stairs and Hallway							
Patio, Terrace, Deck, etc.							
Basement							
Parking Area							
Other							
Other							
Other							
Other							
Other							

Tenants acknowledge that all smoke detectors and fire extinguishers were tested in their presence and found to be in working order, and that the testing procedure was explained to them. Tenants agree to test all detectors at least once a month and to report any problems to Landlord/Manager in writing. Tenants agree to replace all smoke detector batteries as necessary.

## FURNISHED PROPERTY

	Condition on Arrival		Condition on Departure		Estimated Cost of Repair/Replacement	
<b>LIVING ROOM</b>						
Coffee Table						
End Tables						
Lamps						
Chairs						
Sofa						
Other						
Other						
<b>KITCHEN</b>						
Broiler Pan						
Ice Trays						
Other						
Other						
<b>DINING AREA</b>						
Chairs						
Stools						
Table						
Other						
Other						
<b>BATHROOM(S)</b>	<b>Bath 1</b>	<b>Bath 2</b>	<b>Bath 1</b>	<b>Bath 2</b>		
Mirrors						
Shower Curtain						
Hamper						
Other						
<b>BEDROOM(S)</b>	<b>Bdrm 1</b>	<b>Bdrm 2</b>	<b>Bdrm 3</b>	<b>Bdrm 1</b>	<b>Bdrm 2</b>	<b>Bdrm 3</b>
Beds (single)						
Beds (double)						
Chairs						
Chests						
Dressing Tables						
Lamps						
Mirrors						
Night Tables						
Other						

